



Girls Advisory Panel

Region Form for Girls Advisory Panel 2016: endorsement and finance

GAP is an advocacy opportunity to strengthen girl-input at different levels of decision-making. With 16 representatives on GAP, each Region will have at least 1 representative. It is possible that Regions may have more than one representative.

This form will help structure opportunities for Region endorsement including financial support for GAP representatives. This will streamline communication between Region and State Program personnel to support GAP.

For more information about endorsement opportunities please refer to the Region GAP Support and Engagement Kit.

Region Name: _____

Region Contact Person for GAP

It is advised that Regions stipulate a contact person for GAP in their Region team. This would be somebody that both State Program personnel and GAP representatives can contact regarding GAP. This could be the Region Program Advisor, the Region Advocacy Liaison or the Region Youth Leadership and Development Liaison. This person should have the authority to endorse GAP applications for appointment and be able to report back to the Region teams on behalf of GAP representative(s).

Name: _____ Region Team Role: _____

Email: _____ Phone: _____

Preferred method of contact: _____

Financial Support

In order to facilitate participation and ensure Region representation, Regions are asked to consider financially supporting their GAP representatives. The nature and extent of the financial support is to be determined by the Region Manager and her team, or an appropriate appointed proxy. Examples of financial support could include payment of event costs and/or travel costs or perhaps a grant payment for GAP representatives. In 2016, financial costs for GAP representatives will include two weekend camps at approximately \$110 each weekend and any travel costs. These GAP weekends will be held end of January and end of July.

Grants

If a grant is awarded to GAP representatives, Region teams could pay the grant directly to the GAP representative or directly to Guide House to be processed accordingly. It is assumed that if awarding a grant this would contribute to paying the associated costs of the GAP weekend camps and/or travel costs. It is recommended that if a grant is awarded and paid directly to GAP representatives that it is paid out after the first GAP weekend in January. Regions may decide to award one larger grant or two smaller grants at different times of the year.

Events

If your Region intends to cover GAP event fees, these costs need to be paid directly to Guide House and meet the event deadline. This is to allow the event team to properly deliver the GAP weekend, including accommodation and catering. If it is not possible to meet the event payment deadline with Guide House, it is advised to stipulate awarding a grant.

Travel

If your Region intends to cover travel costs for GAP representatives, if paying for flights, your Region can directly purchase the flights OR reimburse the flights directly to the GAP representative per the travel cost. If paying mileage this could be paid as a reimbursement per event directly to the GAP representative.

If costs are to be reimbursed it is advised to stipulate awarding a grant.



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PR1505

Please answer the following questions (please tick):

For GAP 2016, does your Region Team intend to financially support your Region's GAP representative(s)? Y N

If yes, please specify intended details below in the following questions:

Does your Region intend to award a grant per GAP representative? Y N

If so, what is the specified amount intended? _____

If so, where does your Region intend to allocate the grant payment? Direct to GAP representative(s)

OR direct to Guide House

Does your Region intend to cover event costs (\$110 per weekend)? Y N

If yes, does your Region intend to cover one or two of the GAP camps per GAP representative? One Both

Does your Region intend to cover any travel costs to the event? Y N

If yes, does your Region intend to cover any travel costs for one or two of the GAP camps? One Both

Please specify costs (e.g. flights, mileage per km): _____

A specific dollar amount will be considered a grant.

Thank you for completing this form and for your Region's generous support for GAP. We look forward to the opportunities that the Girls Advisory Panel can offer for our organisation.

Please return this form to:

Lisa Harris in Guide House at lisa.harris@girlguides-nswact.org.au by November 1st 2015