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REGION OUTDOOR ACTIVITIES CONSULTANT

1. Terms of Appointment

1.1 The Region Outdoor Activities Consultant must be a Member of Girl Guides NSW & ACT and is appointed by the Region Leader in consultation with the Region Program Adviser for an initial term of three years. The appointment may be extended for a further two years.

1.2 The Region Outdoor Activities Consultant is responsible to the Region Program Adviser and is a voting member of the Region Program Team.

1.3 The Region Outdoor Activities Consultant must hold or have held a camping qualification or have completed a Further Development Module for Camping.

1.4 The Region Outdoor Activities Consultant is an ex officio member of any Region campsite committee.

2. Duties

2.1 Work with the Region Program Adviser to ensure that the outdoor aspects of the Australian Guide Program are delivered to youth Members within the Region.

2.2 Encourage and develop outdoor and adventurous activities in the Region and promote State outdoor activity opportunities, particularly Jamborees.

2.3 Ensure that all outdoor and adventurous activities in the Region are approved in accordance with the procedures of Girl Guides NSW & ACT.

2.4 Terminate any outdoor activity in consultation with the State Outdoor Activities Consultant and the Region Leader and the relevant District or Division Leader if the event has not been planned or is not being carried out following *Guide Lines* and the Policy and Procedures of Girl Guides NSW & ACT.

2.5 Keep or have access to records as required by the State Outdoor Activities Consultant of:

- available outdoor activities equipment
- Leaders who have completed Further Development Modules (Outdoors) and senior first aid certificates
- Guiding Partners approved by the State Outdoor Activities Consultant as able to assess Further Development Modules (Outdoors)
- all approved campsites and halls within the Region
- resource people available for outdoor and adventurous activities within the Region.

2.6 Work with the Region Training Adviser (RTA) to*:*

- ensure, in consultation with the RTA, that Outdoor competencies contained in the Australian Adult Leadership Program are assessed for all Leaders in the Region by the assignment of a qualified Guiding Partner to each Leader
- encourage and assist Leaders to attain camping qualifications
- work closely with the RTA to facilitate Region Outdoor Activities workshops
- ensure records related to her role are kept up-to-date on the State Member Information System.

2.7 Be responsible for the provision of supervision for practice camps and preparation for assessment of Further Development Modules (Outdoors).

2.8 Assign, in consultation with the RTA and the District Leader, an approved Guiding Partner to Leaders wishing to complete a Further Development Module (Outdoors) and advise the State Outdoor Activities Consultant when the module is completed satisfactorily.

2.9 Liaise with the State Outdoor Activities Consultant and other Region Outdoor Activities Consultants.

2.10 Actively participate in relevant State Conferences.

2.11 Provide outdoor activities advice and support to Leaders.

3. Responsibilities

3.1 Uphold the principles of Guiding and support the decisions of the Board of Girl Guides NSW & ACT.

3.2 Submit a written report as required by the Region Program Adviser.

3.3 Actively participate in Region Program team meetings as requested by the Region Program Adviser.

3.4 Prepare and submit a budget and an evaluation report for any event for which she is responsible to the Region Leader.

3.5 Collect data and submit written reports as required by the State Outdoor Activities Consultant.